



The City of Calgary and the Consulting Architects of Alberta An Update on Collaboration Items

CAA - AGM September 20, 2018





Who we are:

**The City of Calgary,
Corporate Analytics and Innovation,
Corporate Engineering and Energy**

Manager: Jennifer Enns, P.Eng., FGC (Hon.)

Leader, Capital Project Strategies: Erin Bird, P.Eng.

Capital Project Strategist: Shawna Cochrane, Architect AAA



Items for today:

1. City of Calgary, Commitment to QBS
2. New Procurement Documents
 - i. Consultant documents
 - ii. Construction documents
3. In Progress
 - i. Supplier Performance Project
4. Upcoming
 - i. Consultant Prequalification update
 - ii. Quality of Design survey
5. Ongoing
 - i. PWIS
 - ii. CEA/CAA and City of Calgary Liaison meetings
 - iii. OAEC discussions



Commitment to Qualifications Based Selection

History:

- Used for many years
- Formal framework implemented 14 years ago

Goals:

- Ensure accountability and fair, open, transparent procurement
- Due diligence – essential for APEGA permit
- Mitigate risks
- Flexibility to respond to business needs of City.



Commitment to Qualifications Based Selection

Challenges:

- Setting scope and budgets, so response includes appropriate team
- Ensure fair fee negotiation
- The appropriate review team is imperative
- Specific and applicable evaluation criteria is essential
- Consultants need to 'walk the talk' (no switching of team members, use of QBS for selection of sub consultants)



Commitment to Qualifications Based Selection

Benefits:

- High quality infrastructure that reduces life cycle costs
- Want the best and right people for the project
 - High Quality service providers = effective planning and design
- Permits space for creativity and innovation (doesn't prematurely establish scope and solutions)
- A competitive procurement with a collaborative approach



New Consultant Documents

New RFX templates available:

- Request for Proposals
- Request for Proposals – Qualifications Based Selection
- Request for Standing Offer
- Request for Standing Offer – Qualification Based Selection
- Single Source / Sole Source Agreement
- One-time Letter Contract (under \$5K)



New Consultant Documents

Documents include 4 parts:

1. Information table
2. Procurement processes
3. Future Agreement
 - i. Form of Agreement
 - ii. Consulting General Conditions
 - iii. E&A Terms and Conditions
 - iv. Any Special Conditions
 - v. Scope and Fee template
4. Requirements/Ranking Criteria/Background documents

**CONSULTING GENERAL CONDITIONS
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New Consultant Documents

Consulting General Conditions &

Additional Terms and Conditions for E&A scope:

- No negotiation of these items
- Special Conditions will be the only place to modify these items
- Ask questions during the question period



New Construction Documents

New RFX templates available:

- X637 Request for Tender Fixed Price Construction
- X638 Request for Proposal Non binding Construction Management
- X639 Request for Proposal Non Binding Fixed Price Construction
- X640 Request for Proposal Binding Fixed Price Construction
- X700 series Contract Administration forms for Construction

Soon to be released....

- X645 Request for Proposal Non Binding Design Build



In Progress: Supplier Performance Project

Survey Results, what we heard:

- Consistency of communication and process varies between City staff
- Communication is the biggest contributor to good project performance
- Procurement and prequalification debriefs and lessons learned are areas where improvement is needed
- Make it an inclusive process with a 360 degree approach

Next Steps:

- We will keep you posted on progress of the project. Implementation anticipated in 2020.




Upcoming: Consultant Prequalification Update

Currently:

- Developing the project plan
- Considering the stakeholder list

Next Steps:

- Internal engagement
- External engagement
- Implementation end of 2019


THE CITY OF CALGARY
FINANCE & SUPPLY

REQUEST FOR PRE-QUALIFICATION
FOR ENGINEERING AND ARCHITECTURAL CONSULTANTS

(THIS IS NOT AN ORDER)

FILE NUMBER: 06-006R3

CLOSING DATE: Ongoing
CLOSING TIME: N/A

NOTE: RESPONSES WILL NOT BE OPENED PUBLICLY

Revised: 2016 January 01

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#	Name of Consultant	Address
2		
3		
4 - 8		
9 - 13		
14 - 38		
1 - 17		

2

36



Upcoming: Quality of Design Survey (PDA)

QUALITY DESIGN PROJECT

PERCEPTION SURVEY

SHAPING TOGETHER THE EXPECTATIONS FOR QUALITY OF URBAN PLANNING, URBAN DESIGN & ARCHITECTURE IN CALGARY

CITY WIDE URBAN DESIGN IN COLLABORATION WITH:
COMMUNITY PLANNING + CPAG + CALGARY GROWTH STRATEGIES + CALGARY APPROVALS + URBAN STRATEGY + TECHNICAL PLANNING & BY-LAW REVIEW + DEVELOPMENT INDUSTRY + DESIGN/CONSULTING INDUSTRY + CALGARY COUNCIL +
UDRP + CPC + FEDERATION OF CALGARY COMMUNITIES + CEA/CAA + OTHERS

Monday, SEPTEMBER 24, 2018 @ 2:00 and 3:30 PM

WATER CENTRE, BOW 2

The poster features a background image of a modern building with a prominent red facade and glass windows. The text is overlaid on this image in white and red. The top section has 'QUALITY DESIGN PROJECT' in large white letters. Below that, 'PERCEPTION SURVEY' is written in large white letters on a red background. Underneath, the subtitle 'SHAPING TOGETHER THE EXPECTATIONS FOR QUALITY OF URBAN PLANNING, URBAN DESIGN & ARCHITECTURE IN CALGARY' is in smaller white text. A list of collaborating organizations is provided in small white text. The date and time 'Monday, SEPTEMBER 24, 2018 @ 2:00 and 3:30 PM' and the location 'WATER CENTRE, BOW 2' are at the bottom in white text.

<https://www.cea.ca/events/index.html/event-info/details/id/196>



Ongoing:

Partnering with Industry Symposium

Yearly update to all industry partners on upcoming projects and strategies.



Partnering with Industry Symposium (PWIS) 2019

Jan. 24, 2019 | Calgary TELUS Convention Centre



Ongoing:

The City of Calgary and CEA/CAA Liaison Committee

An ongoing, bi-monthly, meeting to discuss common events, issues, and strategies

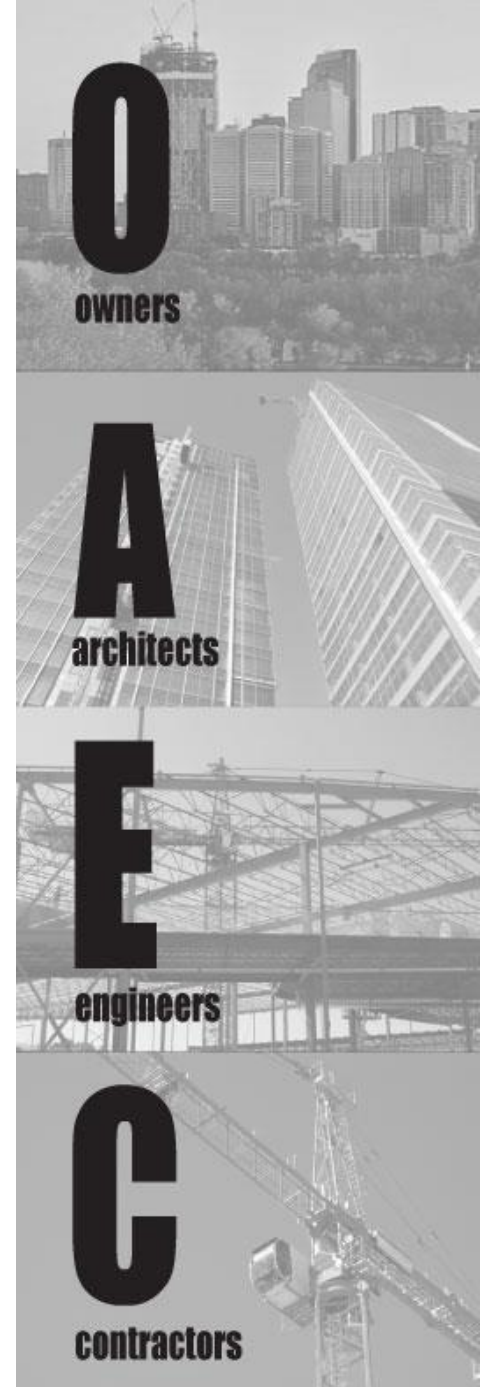




Ongoing:

Owners, Architects, Engineers, Contractors

Industry collaboration to discuss
common trends and issues in the
Industry that affect us all.





Thank you.

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